

# PRESENTATION POWERPOINT.

## Design notes on how to use the template

### Colours

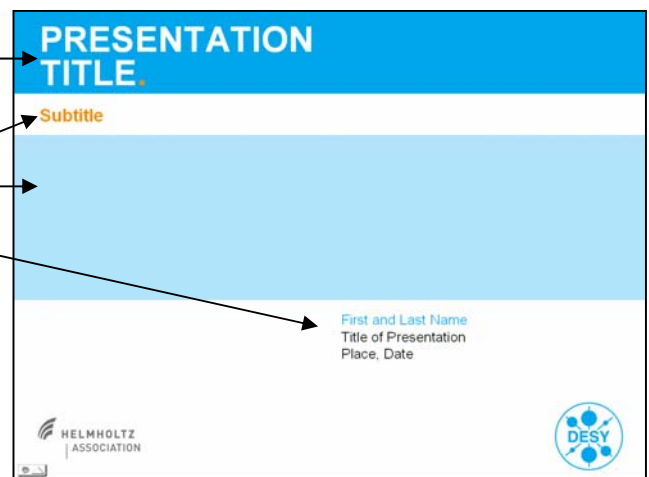
DESY-cyan	RGB: 0.166.235
DESY-orange	RGB: 242.142.0
DESY-PPT-gray	RGB: 119.119.119

### Master

- > View -> Master -> Slide Master
- > 1. Slide Master: please update footer, Arial, 9 pt, DESY-PPT-gray
- > 2. Title Master: will remain unchanged

### Title Slide

- > Headline: Arial bold, 32–42 pt, max. 2 lines, DESY-cyan, colour for the unknown (dot) DESY-orange
- > Subtitle: Arial bold, 20 pt, 1 line, DESY-orange
- > Place for images
- > Enter name, DESY-cyan, title of presentation, date, place: Arial bold, 16 pt, black
- > Please leave the DESY- and Helmholtz-Logo unchanged.



### Slide layout

- > 4 column layout grid -> View -> Grid and Guides -> Display drawing guides on screen
- > Slide header: Arial bold, 24 pt, 1 line (if 2 lines use smaller font size, max. 22 pt), white
- > Body text 1: Arial, 20 pt, black
- > Body text 2: Arial, 16 pt, black
- > Caption: Arial, 12 pt, black

